**ALL APPLICATIONS DUE BY 11:59 p.m. on JULY 15, 2020**

Please complete the application and email [communitygrants@jlsarasota.org](mailto:communitygrants@jlsarasota.org) the following documents below to be considered complete:

**1.A copy of the completed application (pages 2-4). You may increase space where needed.**

**2.A copy of your organization's 501(c)3 IRS Determination Letter with your organization's name as file**

**name**

**3.A project/program budget on organization letterhead. Include all revenues and expenses, including any additional funding support, amounts and status of funding. Be as specific as possible.**

**COMMUNITY GRANT GUIDELINES**

\* Individual grants may be up to $10,000

\* Only one application may be submitted per organization for a grant

\* Grant requests value must be 50% or more of total grant budget to be considered

\* Applicant must have an up-to-date Giving Partner profile to be considered for a grant

<https://www.thegivingpartner.org/>

\* Grant funds must go toward a project based in or around Sarasota County. Applicant organizations outside of Sarasota County will be considered if the grant-funded project primarily impacts citizens of Sarasota County.

\* Grants will be awarded to projects that impact any of the following four priority categories:

\*\* Children

\*\* Women

\*\* Families

\*\* Aging out of Foster Care

This year, we will be giving special consideration to organizations who have been deeply impacted by the COVID-19 Crisis. Please be sure to detail how your organization was impacted in the space provided.

The following will not be considered: Fundraising drives or related events, capital campaigns, political groups/candidates, sectarian/religious activities, or scholarship funds.

Community Grant applicants may be contacted in July for follow-up questions and potential site visits. All organizations will be notified about the selection of grantees by September. If your organization is awarded a grant, all grant funds must be expended by March 30, 2021. A final report is required to be submitted no later than 30 days after final grant funding has been expended. A final report form will be shared with grant recipients. We may follow up for additional information and/or with a grant close-out site visit to see impact of grant. If an extension is needed, written notice must be received as soon as possible and no later than February 28, 2021.

If you have any questions, please email [communitygrants@jlsarasota.org](mailto:communitygrants@jlsarasota.org)

Application: Organization Information

1.Name of organization

2.Address of organization

3.Phone number

4.Grant Preparer Name and Title

5.Grant Preparer Email

6.Grant Preparer Phone

7.Executive Director Name

8.Executive Director Phone

9.Executive Director Email

10.Mission, vision and brief history of the organization

11.In what year was the organization founded?

12.Is your organization a non-profit organization recognized by the IRS as a 501(c)3 organization? (Note you MUST be a 501(c)3 to be considered for this application). If no, you are not eligible to apply at this time.

13.Does your organization have an up-to-date Giving Partner profile? <https://www.thegivingpartner.org/>. If no, you are not eligible to apply at this time.

14.When was your Giving Partner profile last updated? Note month & year.

Application: Project Information

15.Provide grant amount for which you are applying. Grants are awarded at range of levels, up to $10,000.

16.Please provide the title of your project.

17.Briefly describe the program or activity for which Community Grant funds are being requested. This description should include a description of the project/program, explanation of how the program will impact the community, and the group served by the project/program. 750 word max

18.Was the need for this program/project affected by COVID-19? If so, to what extent:

19.How will you measure the impact of the project/program? Please provide at least two quantifiable outcome measures and explain how this grant is a value-add to your organization. 500 word max

20.What percentage of this project/program would this grant fund?

21.How will you inform the community of the project? 250 word max

22.How will you recognize and promote the Junior League of Sarasota (JLS) if you receive a JLS grant? 250 word max

23.In the last THREE years have you received a GRANT from JLS, if so please specify describe. Dates, Project Title, one to two sentence description of project, amount received, and if final report was submitted.

24.What date will your program/activity begin?

25.What date will your program/activity end?

26.Additional Comments 250 word max

By submitting this application, you agree to the following items:

To the best of your knowledge your project is indeed charitable, the Junior League of Sarasota, JLS, as your project sponsor must ensure that the outcome of your project is charitable. You will provide the JLS with copies of any material related to the project and will respond in writing, or be available by phone, to periodic questions from the JLS regarding activities of your project.

Thank you for your interest in partnering with the Junior League of Sarasota, Inc and for your continued efforts in helping to improve the quality of life in our community.

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